

VEA CATASTROPHIC LEAVE BANK OPEN ENROLLMENT

Pursuant to article 7.7.2.6 of the VEA contract, the period from **August 15th** through **September 15th** each year is designated as the time period for joining, cancelling, or changing donated days to the Catastrophic Leave Bank. For details or questions, please refer to your VEA contract, your site VEA representative, or the VEA office.

Current Members: If you donated to the bank last year, please remember that contributions will automatically continue for the 2013-14 school year, unless you change or cancel your original contribution. If you wish to change or cancel, please obtain the CAT Leave Donation form from Human Resources.

New Members: For those who want to enroll for the first time, forms are available in Human Resources.

New teachers: If you are a new teacher hired for the 2013-14 school year, you are **automatically enrolled in the bank for this year only.** During your second year employed with VCUSD, you will need to join the bank to continue your enrollment.



Open Enrollment:

August 15 to September 13, 2013

Forms are available in Human Resources

Deadline:

Friday, September 13, 2013, no later than 5:00 p.m.

Enroll Today!