Memorandum of Understanding: Article 3

This Memorandum of Understanding ("MOU") is entered into this 21st day of May, 2015, by the Vallejo City Unified School District ("VCUSD") and Vallejo Education Association ("VEA") for the payment schedule of extra service pay.

Recognizing the need for employees to be paid in a timely manner for extra work preformed, and understanding the complexity involved in processing the necessary paperwork, VCUSD and VEA agree to temporarily change the day of payment for extra service from the 10th of the month to the 15th of the month.

a. A separate warrant will be issued for extracurricular, retroactive, summer school pay, and/or other extra pay. Such pay will be warrant shall be issued on the 15th of the month for any work completed by the 23th of the previous month.
b. Service performed between the 23rd and the last day of the month will be paid no later than 55 days after the worked performed.
c. If the District is unable to meet the above timelines for any individual VEA unit member, a new grievance may be filed according to the terms of this MOU.
d. No later than October 15, 2015, the District and Association will meet to discuss any proposed changes to this MOU.
e. If the parties do not make any modifications to this Agreement on or before January 1, 2016, the terms of this MOU shall become part of the Contract once it is ratified by both parties. If this is not ratified, the pay date returns back to the 10th of the month as per Article 3.

6/4/15

For the District Date

5/22/15

For VEA Date