

SIDE LETTER OF AGREEMENT
BETWEEN THE
VALLEJO CITY UNIFIED SCHOOL DISTRICT (VCUSD)
AND THE
VALLEJO EDUCATION ASSOCIATION (VEA/CTA/NEA)

11/16/21

The Parties acknowledge the difficulty of filling vacancies and long-term absences while in the pandemic.

During the 2021-22 school year, the following shall apply to class coverage at the secondary schools:

1. Unit members who volunteer to substitute during their preparation period shall be compensated at their per diem rate under the following circumstances:
 - a. Unit members who cover a vacant position on an on-going basis.
 - b. Unit members who cover a long-term absence (for an employee who is expected to be absent for more than 10 days) on an on-going basis.
 - c. The substitute coverage is non intermittent.
2. All unit members may volunteer, however long-term assignments shall be first offered to volunteers already teaching the same assignment or within the same department. Preference shall be given to unit members with permanent status and on Process B.
3. The per diem rate shall be paid retroactively to the first day the unit member started covering the vacancy or absence.
4. The VEA President shall be notified when the assignment is made.

This agreement shall apply only for the 2021-2022 school year and shall sunset on June 30, 2022. If unfilled vacancies or long-term absences without substitute teacher coverage persist into the 2022-2023, the District and VEA will meet to negotiate a possible extension of this agreement.

For the Association:



Marnee' McKenzie
VEA Negotiations Chair

12/2/2021

Date

For the District:

Gigi Patrick, Ed.D
VCUSD Assistant Superintendent, HR

Date