

Side Letter of Agreement

Between

Vallejo City Unified School District (VCUSD or District)

And

Vallejo Education Association (VEA/CTA/NEA)

February 8, 2024

The state of California is experiencing a severe teacher shortage. In VCUSD this has resulted in an emergency situation with vacancies, lack of staffing at the school sites, and class size overages. Reshuffling classes and teachers to eliminate overages would lead to an increase in combination classes, sending kids away from their home school, and other interruptions to the learning program. Therefore, in order to prevent significant disruption to students and staff, VCUSD and VEA (“the parties”) agree to the following:

During the term of this agreement there shall be an exception to the collective bargaining agreement as outlined below.

Elementary Classes:

1. Unit members shall first be asked to voluntarily accept students over their class size maximum.
2. Unit members may be involuntary assigned students over their class size maximum, as follows:
 - a. K-1: 1 student (up to 29 students)
 - b. 2-3: 2 students (up to 30 students)
 - c. 4-6: 2 students (up to 34 students)
 - d. Combo classes: up to 4 students or the lower grade class maximum (TK/K combo shall not exceed 24 due to the state-required TK ratio; K/1, 1/2, 2/3, or 3/4 combo: 28 max; 4/5 combo: 32 max). Overages will be paid based on 22-23 contract maximums.

In cases where unit members are concerned they will not be able to meet students’ needs if their class maximum is exceeded, they shall meet with their principal and VEA representative to discuss possible solutions. The District shall provide additional support where requested.

Class sizes shall remain balanced within a grade level to the greatest extent possible.

3. The overage limits may be exceeded only with VEA and the unit member's approval. In no case shall the overage of the class maximum exceed 5 students.
4. The overage rate shall be \$26.75 per student per day.

Secondary Programs/Classes:

1. The District shall create 1.2 assignments where appropriate. The maximum class average shall be 33.
2. Unit members shall be asked to voluntarily accept students over their class size maximum.
3. Unit members may be involuntarily assigned students over their class size maximum, as follows:
 - a. Up to 2 students per period or 165 total contacts per day (non-PE)
 - b. Up to 2 students per period or 195 total contacts per day (PE)

In cases where unit members are concerned they will not be able to meet students' needs if their class maximum is exceeded, they shall meet with their principal and VEA representative to discuss possible solutions. The District shall provide additional support where requested.

Class sizes shall remain balanced within a department and/or grade level to the greatest extent possible.

4. The overage limits may be exceeded only with VEA and the unit member's approval. In no case shall the overage of the class maximum exceed 5 students per period or 175 contacts per day (non-PE) or 205 contacts per day (PE).
5. The overage rate shall be \$5.35 per student per period (when over in a class period) or \$5.35 per student per day (when over total contacts).

Any unit member serving students above the class maximum is eligible for an additional materials stipend of \$20 per student. They shall follow the usual reimbursement process.

In no case shall the number of students exceed the room/facility capacity (e.g. proper number of chairs/desks, etc.) or be unsafe.

The parties agree this is a temporary solution for the 2023-2024 school year. The District agrees to actively recruit and hire in order to fill vacancies and prevent overages. The parties will review these provisions before incorporation into the Collective Bargaining Agreement.

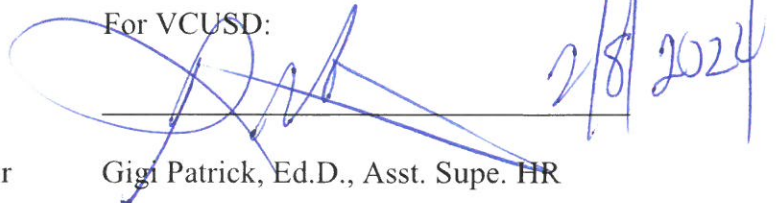
For VEA:



2-8-2024

Marnee' McKenzie, VEA Negotiations Chair

For VCUSD:



2/8/2024

Gigi Patrick, Ed.D., Asst. Supe. HR