

**MEMORANDUM OF UNDERSTANDING (MOU)
BETWEEN
THE VALLEJO CITY UNIFIED SCHOOL DISTRICT (VCUSD)
AND
THE VALLEJO EDUCATION ASSOCIATION (VEA)
TRANSITIONAL KINDERGARTEN (TK)**

June 15, 2022

The parties support a robust transitional kindergarten program so that all students may have access to a strong educational foundation. The parties agree that CARES funding may be utilized to support staffing of the program.

The parties agree to continue the current TK construct for the 22-23 school year, with these additional provisions:

TK classrooms shall be staffed at an average of 12:1 for the 22-23 school year (and 10:1 beginning 23-24 school year). The TK class size average maximum shall be 24 ~~for 22-23 and 20 beginning in 23-24~~ until the state legislature amends the class size.

From CDE FAQ page:

- *Maintain an average transitional kindergarten class enrollment of not more than 24 pupils for each school site.*
- *Commencing with the 2022–23 school year, maintain an average of at least one adult for every 12 pupils for transitional kindergarten classrooms.*
- *~~Commencing with the 2023–24 school year, and for each year thereafter, maintain an average of at least one adult for every 10 pupils for transitional kindergarten classrooms, contingent upon an appropriation of funds for this purpose.~~*

Every effort shall be made to staff classrooms with qualified Teacher Assistants with early childhood experience. All Teacher Assistants will be offered relevant training in the summer or throughout the school year.

The TK Teacher Assistants will be scheduled so that they have time for at least 75 minutes of collaboration each week. If this time cannot be scheduled during the regular duty day, the unit members may submit a time sheet for up to 75 minutes weekly.


The TK teacher adjunct duties beyond the remaining fifty (50 mins), shall be jointly determined by the member and the site administrator with a priority to ensuring adequate student supervision.

The TK teacher shall receive any instructional materials and supplemental materials according to policies, procedures and timelines for all other grade levels.

If the required staffing ratio is not maintained in a TK class for a particular day, unit members will be compensated at the rate commensurate with current contract language for parceling 6 or fewer students and two times the parcel rate for 7 or more students. (This section shall be renegotiated should CARES funding be exhausted.)

The parties agree to meet to discuss the progress of implementation of this MOU no later than November 30, 2022. The parties may mutually agree to subsequent modifications prior to incorporation into the CBA at the end of the 2022-23 school year.

For the Association:



Marnee' McKenzie
VEA Negotiations Chair

7/1/2022
Date

For the District:



Gigi Patrick, Ed.D
VCUSD Assistant Superintendent, HR

6/24/22
Date

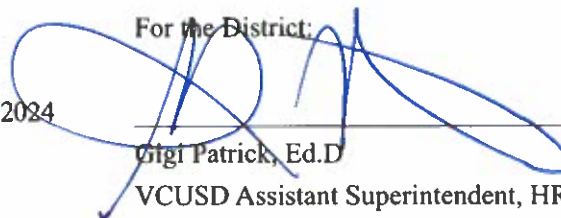
For the Association:



Marnee' McKenzie
VEA Negotiations Chair

Date: 12/6/2024

For the District:



Gigi Patrick, Ed.D
VCUSD Assistant Superintendent, HR

Date: 12/6/2024